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by

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**guide to**

**Free  
Mover**



*A brief guide to the Free Mover program aimed for students of Undergraduate, Graduate and Law school (CLMG and BGL) who intend to participate in the initiative.*

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*All information in this PDF is taken from the Bocconi website and its guides; it has been reworked and summarized in a single file without any intention of replacing official documents.*





The ***Free Mover Semester*** is an international mobility experience that takes place outside the Exchange Program.

Interested students enroll independently at a foreign university for a single semester, assuming the status of:

- Fee-paying Visiting Student
- Independent Student
- Contract Student
- Study-Abroad Student
- Free Mover Student
- Visiting Student



Although the general structure of the program is common to all courses and programs, there are substantial differences in entry requirements, timeframes and procedures depending on the course of study.

- Each section of the guide contains information that is valid for everyone, with possible specifications when the indications differ based on the academic path.



## MAIN DIFFERENCES COMPARED TO THE EXCHANGE

- There is **NO** selection by Bocconi: the evaluation is carried out solely by the host university;
- **There are NO Erasmus scholarships** or other forms of financial support provided by Bocconi;
- The student is required to **pay tuition fees to both Bocconi and the host university**;
- Participation in the Free Mover does **NOT give attribution of additional points** to the degree average;
- For each destination, Bocconi can authorize a **maximum of 10 students for the entire academic year**.



N.B. Students who have accepted and subsequently **rejected** a destination assigned under the **Exchange program** are **NOT admitted to participate in the Free Mover program** in the same study cycle.



## ACADEMIC REQUIREMENTS

The minimum criteria for access to the Free Mover program vary depending on the study path:

- **Undergraduate:** enrollment in the 2nd year in the academic year 2024–2025 and registration of at least 60% of the credits required in the 1st year;
- **Graduate:** enrollment in the 1st year and registration of at least 16 credits before departure;
- **Law (CLMG):** enrollment in the 4th year and completion of 100% of the credits of the 1st year, as well as at least 60% of the credits of the 2nd and 3rd year;
- **Global Law (BGL):** Enrollment in the 2nd year and registration of at least 60% of the 1st year credits.



In any case, participation in the Free Mover program is not permitted for students:

- already selected for a destination under the Exchange program;
- who have refused a previously assigned Exchange destination;
- involved in the Double Degree programmes, CEMS (2025–2026) or Themis (2024–2025 or 2025–2026).

# requirements.



# LANGUAGE REQUIREMENTS

The required language knowledge varies according to the language of instruction of the host university:

- **English language:** minimum level B2;
- **Other language:** minimum level B1 if other than English.

The language requirement is in any case considered fulfilled for those:

- enrolled in a degree course taught entirely in English;
- who have already passed the Bocconi language exam



N.B. The language to be certified for each Free Mover destination is the **same as that required by Bocconi for that same university in the Exchange program**. Even as Free Mover, it is therefore necessary to comply with the language requirement required for the Exchange. Different universities may have specific requirements.

For the language certification methods and the official reference tables:



# destinations.



- **Possible Destinations**: lists universities that have accepted Bocconi students as Free Mover in the past.

It is important to note that the presence of a destination in this document **does not guarantee** the possibility of applying for the current academic year. Partner universities may change their admission policies at any time.

- **Destinations Not Available**: includes universities that have formally communicated to Bocconi that they will **not accept Free Mover applications**. In these cases, it is not possible to apply or receive recognition for the experience.





## DESTINATIONS NOT IN THE LISTS

If the desired destination does not appear in either list, a request can be submitted to propose an alternative location. This procedure is called **ex-ante approval** and involves the following mandatory steps:

1. The request must be **submitted before proceeding with enrollment at the foreign university.**
2. Communication must take place via the **B in Touch** platform, addressed to the Study Abroad Office.
3. The following must be attached to the request:
  - A **motivation letter** explaining the reasons for your choice;
  - **Information material about the university**, such as:
    - Positioning in international academic rankings;
    - Educational offer (courses and disciplinary areas);
    - Language of instruction.

The Study Abroad Office will evaluate each proposal on a **case-by-case** basis.

Only after a positive evaluation will the destination be approved. In the absence of such formal approval, the experience carried out at a university not included in the lists **cannot be recognized** in the career.



## ELIGIBILITY

Before proceeding with the application, the student must:

- Verify that you meet the **requirements requested by Bocconi**: year of enrollment, minimum credits and language requirements;
- Make sure you meet the **foreign university's requirements**: these may include minimum GPA, language certifications, specific documentation;
- Check the **deadlines of the host university**, which in some cases may precede the Bocconi click day – it is therefore essential to consult the official website of the university to find out the exact timing.

## GENERAL RULES

- Bocconi will authorize a **maximum of 10 students** for each available destination.
- The number refers to the **entire academic year 2025–2026**, including both the first and second semester.
- Seats are assigned on a ***first-come, first-served basis***: whoever completes the application first gets the seat.
- To obtain authorization, it is essential to **complete the application on Punto Blu on the day and at the time indicated**.



- Obtaining a place on **Punto Blu** does not **guarantee admission by the foreign university** → the selection is the exclusive responsibility of the host university.
- Conversely, **if you are admitted to the foreign university but not a place on Punto Blu, Bocconi will not authorize the recognition of the experience.**

In summary, to spend the semester as a Free Mover it is necessary to:

1. **Have admission from foreign university;**
2. **Having obtained one of the 10 Bocconi places via Punto Blu.**





# 1 Seat reservation on Punto Blu

## Access to Punto Blu:

International Mobility > Mobility Calls > Mobility Area [Free Mover]

## Opening dates for study path academic year 2025-26

Undergraduate: May 7th at 12:00

BGL: May 6th at 12:00

CLMG: May 5th at 12:00

Graduate: May 8th at 12:00

## Other operational details:

- **Only one destination** can be selected per application;
- There are 10 places available for each destination, for the entire academic year;
- If a destination is **no longer visible**, it means that the 10 seats are **complete**;
- If a student cancels their application, **the position may reopen**.

## Linguistic documentation on Punto Blu

If you already have a language exam registered in your career or are enrolled in a course in English, **you can leave the field “Language certifications” blank**;

If you do not meet the requirements through career, you must:

- Select a **generic certification**;
- Please upload your certification **within one week of departure**.



### Application outcome

- If you get the place → you will be able to view and **print the receipt**, to use as proof of the Bocconi authorization;
- If the seats are sold out → the system will automatically notify you and you can try another destination.

## 2 Application to the foreign university

The application to the host university can be made **after** obtaining the place on Punto Blu, or **before**, if their deadlines require it.

The procedure is managed autonomously by the student.

Bocconi:

- It does not act as an intermediary;
- It does not issue signed or stamped documents.

***The Punto Blu receipt can be used as confirmation of authorization by Bocconi.***

## Required Documents (Common Examples):

- Academic transcript:
  - **Unofficial version** (free download from Punto Blu);
  - **Official version** (available for a fee via Cert@B → yoU@B Diary > Career certificates); – Request for certificates
- Curriculum Vitae (CV)
- Language certificate (if required by the university)
- Identity card or passport
- Passport photo
- Cover letter or references (if required)



Application deadlines at foreign universities are often early, especially for the fall semester.

→ It is recommended to **start collecting all the documentation well in advance**, even if you are not yet sure of a place on Punto Blu.



***Bocconi strongly advises against making financial commitments (e.g. flights, accommodations) before the official publication of destinations or before obtaining confirmation of authorization through Punto Blu.***



### 3 Confirmation and validation of the experience

Once the acceptance letter from the foreign university has been obtained, the student must:

1. Log in to Punto Blu again and upload:
  - The **acceptance letter**, clearly indicating the semester;
  - The **language certificate**, if required.
2. **Please notify the Study Abroad Office by:**
  - B in Touch > Free Mover

N.B. These steps must be completed at least one working week before departure.

#### Verifications by Bocconi

The Study Abroad Office will verify:

- Compliance with academic and linguistic requirements;
- Eligibility to proceed with the request for exam recognition on yoU@B.

**Only after receiving confirmation via B in Touch** will the Free Mover semester be formally approved. It will then be possible to **register the experience in your career once you return.**

*Validation is subject to discretionary assessment by the Study Abroad Office, even after the documents have been sent. In the absence of validation, the semester cannot be recognized.*





In order for the semester spent abroad as a Free Mover to be officially registered in the academic career, it is necessary to convert at least one exam taken at the host university.

## MAXIMUM NUMBER OF EXAMS/CREDITS THAT CAN BE RECOGNIZED

- *Undergraduate, Law (CLMG) and Global Law (BGL):* it is possible to convert a maximum of **5 Bocconi exams** and a minimum of **1**;
- *Graduate:* it is possible to convert up to a maximum of **30 credits**, even if distributed over multiple exams.

## CONDITIONS FOR CONVERSION

The exams to be converted must:

- Have **similar content** to that of the corresponding Bocconi courses;
- Provide a **similar number of credits** (in terms of course load).



The recognition is managed through the dedicated platform:

***yoU@B > International Programs > Recognition of exams taken abroad***

Inside the platform it will be necessary to:

- Upload the **detailed syllabus** or the link to the official website of the foreign university course;
- Request **evaluation by the relevant Department**, which has the authority to approve or reject the request.

## **ELECTIVES**

Exams taken abroad that do **not directly correspond to a Bocconi course** may be recognized as **elective** exams. In this case:

- The course must be worth **at least 6 CFU**;
- However, content evaluation is mandatory.



- The **grade** obtained abroad will be converted based on the official Bocconi tables;
- The Free Mover semester **does not give the right to any additional points on the final degree grade**;
- There is no deadline to complete the recognition procedure, but the student must take into account the **completion dates of the study plan**, depending on the degree session he/she intends to access.



For more  
information  
**!! CLICK HERE !!**





# COSTS!

Students participating in the Free Mover program must independently cover the costs associated with the experience abroad. In particular:

- **Regular payment of the Bocconi university fee** is expected;
- It is also necessary to **pay a fee to the foreign university**, the structure of which may vary depending on the chosen location.

The most common ways to contribute are:

- **Fixed fee per semester** (flat fee);
- **Amount for each course** chosen;
- **Amount calculated per credit** (e.g. €130 per academic credit).



***It is recommended to always check the specific costs directly on the official website of the foreign university. The figures reported on third-party or summary sites have no official value and may not be up to date.***



Bocconi does not provide operational support for the organizational and logistical aspects of the stay abroad. Consequently, the student will have to personally take care of:

- Organize the **trip**;
- Obtain a **visa**, if necessary (it is advisable to consult the official websites of local governments);
- Find **accommodation** (access to university residences at the foreign campus is not guaranteed);
- Activate valid **insurance coverage** abroad (often required by the host university).

It is also important to know that in many foreign universities:

- Free Mover students **may not have priority in course selection**;
- Some **academic or support services** may be reserved for Exchange students and not extended to Free Movers.



info  
more



Area	Undergraduate	Graduate	CLMG	BGL
Year of departure	3rd year	2nd year	5th year	3rd year
CFU required	60% 1° y.	16 CFU	100% 1° y. + 60% 2°-3° y.	60% 1° ay
Max conversioni	5 exams	30 CFU	5 exams	5 exams
Language – requisito B2	Yes	Yes	Yes	Yes
Click day	7 May 2...	8 May 2...	5 May 2025	6 May 2...

# FAQ

## 1. What is a Free Mover experience?

It is a study abroad experience, managed independently by the student, outside of the Erasmus and Exchange programs. The application is made either through Bocconi (Punto Blu) or directly with the foreign university.



## 2. Why choose Free Mover?

It is a valid alternative for those who have not obtained the desired destination with the Exchange or prefer to independently select their own location. It offers greater organizational freedom, but involves more individual responsibility and expenses for the student.

## 3. How does the application process work?

1. Application through Bocconi (click day on Punto Blu);
2. Direct application to the foreign university, according to the requirements and deadlines of each university.

## 4. If I apply as a Free Mover, will I stay on the Exchange waiting list?

No. Applying for the Free Mover will automatically result in your being removed from the Exchange waiting list.





## 5. How does click day work?

Bocconi publishes a list of destinations, each with a maximum of 10 places for the entire academic year. The assignment is made in chronological order. Some destinations sell out in seconds, others may remain available for days. Bocconi authorization does not guarantee admission to the foreign university.

## 6. Can I choose any destination?

Yes, as long as it is present in the list published by Bocconi. It is necessary to verify:

- Costs;
- Requirements required;
- Language of instruction;
- Academic calendar.

Destinations not present in the list must be approved ex ante. Otherwise, the experience will not be recognized.

## 7. Can I know in advance if I will be accepted by the foreign university?

No. Admission depends exclusively on the evaluation of the foreign university.



## 8. How much does it cost to participate in the program?

Costs vary depending on the foreign university. The most common formulas are:

- Fixed fee per semester;
- Course pricing;
- Credit pricing (e.g. €130/credit).

Costs must always be verified on the official website of the host university.

## 9. Are there scholarships available?

No. Free Mover students do not have access to Erasmus funds or other financial benefits provided for the agreed exchange programs.

## 10. Can I apply to more than one foreign university?

Yes, if deadlines allow it. However, through Bocconi you can book only one destination at a time.

## 11. When do you choose the semester to leave?

During the click day you select the destination, while the specific semester is indicated in the application at the foreign university.



## 12. What does it mean if a destination is labeled “graduate”?

In some cases (e.g. ISEG), this is a formal, non-binding indication. Universities may also accept undergraduate students. It is always advisable to check directly with the host institution.

## 13. How do I check if courses abroad are convertible?

Comparing the syllabus of the foreign university courses with those of Bocconi. The recognition process is the same as for Exchange.

## 14. What does “130€/credit” mean?

Some universities charge a fee per credit. It is important to know how many credits each course is worth to estimate the total costs.

## 15. Are “Free Mover” and “Visiting Student” equivalent?

Yes. Many universities use the term “Visiting Student” to refer to Free Mover students.



## 16. Who should be indicated as Bocconi academic coordinator in the forms of foreign universities?

For European destinations:

- Samantha Ballabio
- Email: europa4.outbound@unibocconi.it
- Tel: +39 0258362254

For non-EU destinations or in case of doubt:

- Angelo Attardo (Study Abroad Coordinator)
- It is recommended to contact him via Outlook email before sending his contact.

## 17. When is it best to leave: first or second semester?

It depends on the location and personal preferences. If the semester ends in December or May, both are compatible with the exam session. If it ends after these dates, the first semester is recommended to ensure the possibility of converting the exams in good time.

## 18. Where can I download my academic transcript?

yoU@B → Punto Blu → Administrative Area →  
Certificates → Unofficial Academic Transcript



- **Look in advance for:** available destinations, costs, deadlines and requirements.
- Prepare all **documentation** before the click day (CV, transcript, language certificates).
- Always check the **deadlines** of foreign universities, which may be prior to Bocconi Click Day.
- Check the **language taught** in the courses on the official websites.
- Compare **syllabuses** to assess compatibility with Bocconi exams.
- Participate in click day from multiple devices if possible and have alternative options ready.
- Choose only from **destinations approved** by Bocconi.
- Consider the **foreign academic calendar:** semesters ending in December or May make it easier to return for Bocconi exams.
- Please remember that “**Visiting Student**” and “Free Mover” are equivalent.

What to do.

# what to avoid.



- **Postpone your destination search until click day.**
- Assuming that Bocconi recognition is automatic: the foreign university can reject the application.
- Ignoring **costs** or relying on **unofficial sources**.
- Applying to universities not on Bocconi lists **without approval**.
- Evaluate the compatibility of courses only by the titles, **without analyzing their contents**.
- **Confusing semesters:** “Fall” is the first semester, “Spring” is the second.
- Discarding a destination just because it is listed as “graduate” without having verified its **actual accessibility**.



## PER DUBBI O SUGGERIMENTI SULLA GUIDA



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